

<b>Date of Release</b>	October 11, 2017
<b>Purpose</b>	To update and clarify pages 22 and 23 of the 2017 Program Administration Manual (PAM)—US Version to ensure consistent and appropriate use of ECC course materials. This memo applies only to US Training Centers (TCs) only.
<b>General Information</b>	<p>The AHA’s advocacy initiatives support the CPR and Emergency Cardiovascular Care (ECC) 2020 Impact Goal of doubling out-of-hospital bystander CPR. Successful legislative efforts requiring CPR training as a graduation requirement have created an opportunity for secondary schools to train students in this lifesaving skill while sharing the AHA’s mission about the importance of CPR.</p> <p>For the purpose of this policy:</p> <ul style="list-style-type: none"> <li>• <b>Student</b> is defined as a child enrolled in a secondary school, not an adult employee of the school or any other adult associated with the program.</li> <li>• <b>Secondary school</b> is defined as a middle, junior high, or high school.</li> </ul>
<b>Policy Specifics</b>	<p>This policy ensures that students can adequately prepare for their AHA CPR training and reference the information in the student workbook (print or eBook) before, during, and after the course. Ideally, the relevant training materials will be purchased for each student so the student owns his or her personal copy.</p> <p>However, the AHA recognizes the opportunity to support advocacy for CPR in schools and will allow a library of books for secondary schools that meet these conditions:</p> <ul style="list-style-type: none"> <li>• Establishing a library of books should be considered for secondary schools in areas with legislation that mandates training and in school systems that have no budget or sustainable resources for the training. Secondary schools should review local AHA advocacy efforts and consult CPR in Schools Managers or Community CPR Managers to provide resources where possible.</li> <li>• Library options are available only for Heartsaver® and Family &amp; Friends® CPR courses in secondary schools. If established, a library of books for a secondary school must provide each student with a book to use before, during, and after the course. The number of books in the library should accommodate the students before, during, and after the course.</li> <li>• Secondary schools with healthcare-related programs <b>cannot</b> use a library option for BLS Provider manuals because of the nature of these programs. In these cases, each student must have his or her own book for the duration of the course.</li> </ul>